



- As of Feb 28, FOTL reports having \$4, 449 in savings. \$1650 was made at the Spring book sale April 14-16, 2011. Approximately \$150/month is brought in through the Friends ongoing book sale. \$240 was given to the Youth Department to be used for Battle of the Books prizes. \$200 was given toward the repair of the Geochron.
- FOTL have been attending Library programs to encourage membership
- Participated in Summer Fest 2010 and will participate in 2011 also.
- The Friends now have the following email address:  
friendsofauburnhillslib@gmail.com
- Attended Michigan Friends of the Library seminars
- Needs: more members and younger ones to assist with physically demanding tasks and an attorney to look over by-laws
- Future endeavors: would like to move the APM out of the bookstore, contact editor of Auburn Hills Review to advertise for the Fall Book Sale, obtain a CPA that is familiar with non-profit, will be speaking with S. McCoy about future projects for the Library
- P. Landsberg inquired about when Friends of the Library memberships expire. J. Mitchell responded that memberships are for the calendar year. Mr. Landsberg asked if members are notified about when to renew. J. Mitchell stated that an email is sent out.
- J. Mitchell stated that many book vendors attended the preview sale on Thursday. J. Mitchell stated that any leftover books not sold are donated to a charity  
The Board thanked J. Mitchell for her report and the Friends of the Library for all of their hard work on behalf of Auburn Hills Public Library

7. **Library Director's Report:** Library Director, Stephanie McCoy asked if there were any questions or comments concerning her written report.  
V. Mitchell asked for further details concerning the trend of library closings under Administrative Meetings. Ms. McCoy stated that it referred to discussions concerning each library and how they are affected by a surrounding library closing, such as Troy. Each individual library must decide how they will respond. Ms. Mitchell asked if any recommendations were given to individual libraries. Ms. McCoy stated that they were presented with facts in regards to the shared automated system and TLN would keep libraries informed.
- Ms. McCoy added to her report that the Troy Library Director is keeping her informed on the latest closing facts. As of the time of this meeting, the Troy Library has extended their closing date past May 1, 2011 but it is unknown how much longer it will be open.

8. **Ongoing Business:**

(a) **Geochron Update:** N. Shone reported that the repair is in progress.

Ms. McCoy spoke with Mr. Cooper and said that he could contribute minimally to the costs. The Friends of the Library will be donating \$200 towards the costs as well.

(b) **Posted Board Vacancy:** The vacancy has been posted in the Library. Two responses were received and the letters of interest were included in the Board packet for the Trustee's review. D. Rohe reviewed the process and asked the Board if they would like to interview the candidates at the next Board meeting. The Board discussed protocol for interviewing the candidates. S. McCoy will call the candidates and set up interview times for the May 24, 2011 Board meeting and let the candidates know that they will be contacted when a decision is made. P. Landsberg asked if the Vice President would take on the President's role upon her departure or if the Board will re-elect the office of President. V. Mitchell stated that she is not opposed to assuming the responsibilities of the President of the Board

but that there are also other qualified individuals who could do so also. The Board decided to further this discussion in June and make a decision at that time.

**(c) November Election:** The deadline for application to be on the ballot for the November election is May 10, 2011. A packet is available at the City Clerk's office giving instructions for the candidates that are interested in being on the November ballot. S. McCoy inquired if the Board would like to consider applicants that have expressed interest in other City Board positions. V. Mitchell stated that she did not think it was necessary considering the two candidates have come forward that are specifically interested in the Library Board. The Board agreed.

**(d) Staff Appreciation Gift:** S. McCoy presented the Board with two options for the annual staff appreciation gift. The Board discussed the options.

8. **New Business:**

**(a) Correction to Library By-Laws, Article I, Sec. 1 in reference to Public Act #164:**

S. McCoy noticed in reading over the By-Laws that it stated that the Board was established in 1977 and the correct date for any Library Board being incorporated under Public Act 164, is 1877. The By-Laws seemed to be retyped in 1986 and it appears that is when this mistype occurred.

**Motion by B. Sebrowski to correct the By-Laws as stated. Second by N. Shone.**

Vote: Yes: Rohe, Landsberg, Sebrowski, Shone and Mitchell.

No: None

Motion carried (5-0)

**(b) Discussion of Social Media Policy:**

S. McCoy presented a Social Media Policy to the Board. Ms. McCoy stated that this policy would pertain to such things as: Facebook, twitter, podcasts or other social media. Ms. McCoy stated that technology and libraries are changing and that AHPL should be on the cutting edge of establishing a policy in this regard. Ms. McCoy stated that a committee was formed at AHPL, referred to as the Social Network Team, consisting of the Head of Technology, one adult reference librarian and one youth librarian. They worked together to propose the policy while looking at Social Media Policies that have been adopted by other libraries. D. Rohe asked if the policy needed to be reviewed from a legal standpoint. V. Mitchell asked how new policies are typically developed. D. Rohe did not recall the Board developing new policies, only revising existing policies. Ms. McCoy stated that she preferred having a legal review of the policy. V. Mitchell asked if the Library has the staff resources to take on this responsibility. Ms. McCoy stated that the established Social Network Team has agreed to the added responsibility. The Board agreed that Ms. McCoy will have the City Attorney review the proposed Social Media Policy.

**(c) Discussion of the Library's 25<sup>th</sup> Anniversary:**

S. McCoy asked the Board their opinion on how to celebrate the anniversary. P. Landsberg suggested inviting past Board members. D. Rohe suggested that cost be a primary consideration. D. Rohe suggested writing about it in the next Newsletter highlighting "where we have been and where we are going". S. McCoy stated that the Library staff is excited about celebrating the Library and would like to plan some activities in October to celebrate the anniversary.

**(d) S. McCoy presented the Board with the document, Open Meetings Act: How to Avoid the Top 10 Common Mistakes** which was distributed at the Michigan Library Association Conference. The Board appreciated the Library Director passing on this type of helpful information.

