

BOARD OF TRUSTEES

APPROVED MINUTES

Location: Small Meeting Room, Auburn Hills Public Library  
3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466  
Thursday, November 16, 2017

1. **Call to Order:** President, Richard Siepielski called the meeting to order at 7pm.
2. **Roll Call:** Beverly Miller, Richard Siepielski, Cathy Moldenhauer, Shawanna Fletcher, Mary Jo Ahern.

Absent: Kay Kastran

Also present: Interim Director, Jan Waun and Transcriber, Sandy Burns

Guests: 2

3. **Approval of Draft Agenda:**

- a. November 16, 2017: Richard moves to approve the agenda as presented, Mary Jo Ahern seconds it.

VOTE: YES: Mary Jo Ahern, Beverly Miller, Cathy Moldenhauer, Shawanna Fletcher and Richard Siepielski.

VOTE: NO: None

Motion carried: 5-0

4. **Approval of Draft Library Board Minutes:**

- b. October 30, 2017: Cathy moves to approve the minutes with the small correction of "Interim" Library Director. The word Interim was omitted by mistake; Beverly Miller seconds it.

VOTE: YES: Mary Jo Ahern, Beverly Miller, Cathy Moldenhauer, Shawanna Fletcher and Richard Siepielski.

VOTE: NO: None

Motion carried: 5-0

- c. November 1, 2017: Shawanna Fletcher makes a motion to approve the budget meeting minutes and Beverly Miller seconds it. Jan Waun would like it to be noted that the actual number of full time employees is 3 not 4.

VOTE: YES: Mary Jo Ahern, Beverly Miller, Cathy Moldenhauer, Shawanna Fletcher and Richard Siepielski.

VOTE: NO: None

Motion carried: 5-0

5. **Financial Report:** As of October 31, 2017: Total Revenues, \$1,104,351.80; Total Expenses \$880,624.00; Total Net Revenue v Expenses \$223,727.80 and Total Liabilities and Fund Balance: \$1,160,202.03.

6. **Call to the Public:** NONE

7. **Library Director's Report:** At the Fall Festival, Jan Waun and Amanda how to make a craft and then gave the children the supplies to do it. There were about 500 in attendance; Spooktacular was a huge success again this year and the library was a big part of this celebration; The position for Youth Services Librarian was posted and interviews took place, there is an offer pending; The library staff has begun weeding materials to make room for fresh materials within the library.

8. **Other Reports:**

a. Friends of the Library: Alice Kowolski speaks...holiday basket auction (3 baskets). Book Sale on the novels end of November. The Friends have acquired several children's books.

9. **Ongoing Business:**

a. EIN

i. Auburn Hills Resolution: Jan and Richard had a meeting with Plante Moran and Michelle Schultz...hopefully will have this settled and signed by the next meeting.

10. **New Business:**

a. Announce election of officers: Brand new trustee, Shawanna Fletcher, also Mary Jo Ahern and Beverly Miller; all 3 were sworn in Thursday November 16, 2017.

b. Committee for director selection: Kay Kastran, Mary Jo Ahern and Beverly Miller will be the committee for this.

c. Director compensation: Interim Director, Jan Waun should certainly be paid more money for stepping up to this position. The number is \$62,000. Mary Jo Ahern moves to approve that salary and Shawanna Fletcher seconds it.

VOTE: YES: Mary Jo Ahern, Beverly Miller, Cathy Moldenhauer, Shawanna Fletcher and Richard Siepielski.

VOTE: NO: None

Motion carried: 5-0

d. Legal complaint: Legal complaints were received from the former Library Director.

11. **Comments from the Board:** The 2018 calendar has to be updated as it is wrong. The October 2018 meeting is changed from the 25<sup>th</sup> to 18<sup>th</sup>. On the calendar the library would be closed the entire Thanksgiving weekend beginning at 6pm Wednesday. Shawanna moves to keep Thanksgiving weekend the way it is...Richard seconds it. A vote was taken to keep the calendar as is or change it so the library would stay open.

VOTE: KEEP OPEN ½ DAY SATURDAY, Beverly Miller, Mary Jo Ahern and Cathy Moldenhauer

VOTE: KEEP CLOSED: Shawanna Fletcher and Richard Siepielski. Motion carried: 3-2

**This motion was not carried!**

At the December meeting we will elect officers for the library board.

12. **Adjournment:** Beverly Miller moves to adjourn at 8pm and Cathy Moldenhauer seconds it.