

BOARD OF TRUSTEE

APPROVED MINUTES

Location: Small Meeting Room, Auburn Hills Public Library

3400 E. Seyburn Drive, Auburn Hills, Michigan 48236 (248) 370-9466

Thursday, April 26, 2018

1. **Call to Order:** Trustee Kastran call the meeting to order at 7pm.

2. **Roll Call:**

Present: Trustee Ahern, Trustee Fletcher, Trustee Kastran, Trustee Miller, Trustee Reynolds and Trustee Siepielski.

Also present: Interim Director Waun and Transcriber Burns

Guests: 2

3. **Approval of Draft Agenda:**

- a. April 26, 2018

**MOTION:** Trustee Fletcher moves to accept and Trustee Ahern seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski.

NO: None

**MOTION CARRIED:** 6-0

4. **Approval of Draft Library Board Minutes:**

- a. Special Meeting, March 22, 2018

**MOTION:** Trustee Ahern moves to accept and Trustee Fletcher seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski.

NO: None

**MOTION CARRIED:** 6-0

- b. Board Meeting, March 22, 2018

**MOTION:** Trustee Kastran moves to accept and Trustee Miller seconds.

**VOTE:** YES: Ahern, Fletcher, Kastran, Miller, Reynolds and Siepielski.

NO: None

**MOTION CARRIED:** 6-0

**5. Financial Report:**

a. March 31, 2018

Total Revenue: \$1,946,462.44; Total Expenses: \$233,104.43; Total Revenues v Expenses: \$753,729.58; Investment Cutwater: \$734,765.74.

**6. Call to the Public: None**

**7. Library Director's Report:**

The weeding project has been completed.

Interim Director Waun was asked by a patron, if there could possibly be a branch of Auburn Hills Library within the Great Lakes Crossing Area, however that probably wouldn't work well for many reasons.

The printer in the Admin Office has been replaced due to age and need.

The 5<sup>th</sup> Grade Battle of the books seems to have been a success with 97% saying they liked it.

The many programs the library offers are really enjoyed by many.

**8. Other Reports:**

a. Friends of the Library

President of the Friends reports:

The basket raffle is up and running with many great baskets to bid on.

The book sale is just around the corner and the Chrysler workers will be coming in to move all the books out of the small meeting board room. Members only sale will be Wednesday May 2<sup>nd</sup> and then beginning Thursday the 3<sup>rd</sup> it will be open for the public.

**9. Ongoing Business:**

a. Directors Search Update

There are 11 applicants for this position.

The committee will get together and review all resumes and then bring the top 5 candidates to the board for their thoughts. Once that has happened then a meeting will be set up to do the interviews with these prospective candidates.

b. Board Email

Each board member has their own private email now through the library.

**10. New Business:**

a. Records Retention Policy

A policy must be developed as to how we are retaining the minutes. A hard (paper) copy must be stored forever. Trustee Kastran will call the city to find out how they store their minutes and maybe we can come up with a plan.

b. Hearing Update

Still no new information on this. The attorney will keep the board informed.

**11. Comments from the Board:** There is a concern about the outside stairs up to library level from the lower parking lot. They are being looked into.

**12. Adjournment:**

Meeting was adjourned at 8pm