

Auburn Hills Public Library Board of Trustees Regular Meeting

APPROVED MINUTES

Monday, December 13, 2021 at 7 p.m.

Location: 3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

1. Call to Order: President Ahern calls the meeting to order at 7 p.m.

2. Roll Call: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

Also present: Director Marble and Transcriber Larsen

Guests: 2

3. Approval of Draft Agenda: Trustee Schie moves to accept the agenda and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

4. Approval of Meeting Minutes:

Regular meeting minutes of Monday, November 8, 2021: Trustee Miller moves to accept the minutes and Trustee Siepielski seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

Closed meeting minutes of Monday, November 8, 2021: Trustee Ahern moves to accept the minutes and Trustee Fletcher seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

5. Call to the Public: NONE

6. Financial Report: As of November 30, 2021, YTD Total Revenues: \$1,416,888.79; YTD Total Expenditures: \$1,249,985.26; YTD Total Net Revenue vs Expenditures \$166,903.53; Total Cutwater Investment \$794,882.08; Total Cash: \$661,521.43.

7. Reports:

- A. Director and Coordinator Reports: Director Marble met with Optimists and reports that they have resumed doing Student of the Month presentations in person.

The City of Auburn Hills instituted a mask mandate in city buildings due to a high incidence of COVID among its staff. The library complied with the mandate in support of the city, but the city's mandate has since been dropped. A number of library staff expressed concern about holding the staff appreciation dinner at this time given the current high case rate, so that event has been postponed.

The library has posted a youth assistant position to replace Jessica Hamer, who has accepted a job with the Avondale school district.

The new library lease was approved by the city council with one 'no' vote.

Recent problems with the HVAC systems in the library building have been resolved.

- B. Friends of the Library report: The recent holiday sale made \$325. The next basket auction will be Valentine-themed. The Friends have approved funding for library programming and additions to the Library of Things.

8. Ongoing Business:

- A. Review of 2022 project bids: Four bids were received, and Library Design came in the lowest. Director Marble recommends that the Library Design bid be accepted. The project is not scheduled until March, but companies need at least a 3-month lead time to get furniture orders in.

Trustee Reynolds moves to accept the bid of Library Design Associates for the 2022 project, and Trustee Ahern seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

New Business:

- A. Election of officers:

Trustee Reynolds nominates Trustee Fletcher for president. Trustee Fletcher accepts and Trustee Ahern seconds. 6-0

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

Trustee Fletcher nominates Trustee Ahern as vice-president. Trustee Ahern accepts, and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

Trustee Miller nominates Trustee Reynolds for treasurer. Trustee Reynolds accepts and Trustee Ahern seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

Trustee Ahern nominates Trustee Schie for secretary. Trustee Schie accepts and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

B. Appointments to Committees

The trustees organized into the following committees for 2022:

Finance Committee: Trustee Fletcher, Trustee Reynolds, and Trustee Siepielski; Personnel Committee: Trustee Ahern, Trustee Reynolds, and Trustee Miller; Policy Committee: Trustee Schie, Trustee Miller, and Trustee Ahern.

- C. Discussion of going fine-free for AHPL patrons in 2022: Director Marble noted that libraries across the nation are going fine free. He believes that with the passage of the millage, AHPL could do this. Fines have diminished greatly since the auto-renewal option was rolled out last year and now represent a negligible portion of the library's income. Director Marble would like to go fine free as a thank-you to the public for its support of the millage. He asks trustees to think about the concept and revisit the discussion in January.

- D. Staff wearing masks in public spaces: Director Marble requests that the library board provide some guidance about whether staff members should wear masks in public spaces. Trustee Miller moves that staff be encouraged to wear masks in public places, and Trustee Schie seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

9. Comments from the Board

Trustee Ahern complimented Director Marble on the fine job he has done as director, and noted that he enjoys a very high level of support from the library staff. She commended his work in navigating the pandemic and in managing the renovations and updates to the library building. Trustee Ahern presented Director Marble with a gift of appreciation on behalf of all members of the library board.

Trustee Ahern presented a gift to Kanelo Kastran in appreciation of her years of service to the library board and the community.

Trustee Schie asked how the library was responding to the death of the spouse of staff member Mary Vertin, and Director Marble explained the steps that staff members were taking in support of their colleague.

10. Adjournment: Trustee Ahern adjourns the meeting at 8:15 p.m.