

Auburn Hills Public Library Board of Trustees Regular Meeting

APPROVED MINUTES

Monday, April 10, 2023 at 7 p.m.

Location: 3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

**1. Call to Order:** President Miller calls the meeting to order at 7 p.m.

**2. Roll Call:** Present: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, and Trustee Schie.

Absent: Trustee Siepielski

Also present: Director Marble and Stenographer Larsen

Guests: 2

**3. Approval of Draft Agenda:**

Trustee Ahern moves to approve the draft agenda and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, and Trustee Schie.

NO: NONE

MOTION CARRIED: 5-0

**4. Approval of Meeting Minutes:**

Trustee Ahern asked that the minutes of the March 13, 2023 regular meeting be corrected as follows:

*[original]*

**New Business:**

C. Trustee Ahern discussed the Summer 2023 Heritage in the Hills events, scheduled for June 26<sup>th</sup> at 2 p.m. Director Marble discusses Talking Book Service of Oakland County and funding cuts. Rochester Hills will continue for another 5 years but all the services will be covered. Trustee Ahern invited Allison Kruse to speak at the Heritage event. The Friends will attend, and will provide a statement for the Heritage newsletter about collecting books and free pick-up services. Trustee Reynolds suggests inviting other Oakland county members.

*[corrected]*

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Trustee Fletcher moves to accept the minutes as corrected and Trustee Miller seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, and Trustee Schie.

NO: NONE

MOTION CARRIED: 5-0

**5. Call to the Public:** Paul Borucki of Friends of the Library introduced himself to the board.

**6. Financial Report:** As of March 31, 2023, YTD Total Revenues: \$1,240,575.43; YTD Total Expenditures: \$493,019.59; YTD Total Net Revenue vs Expenditures \$-908,980.67; Total Cutwater Investment \$770,953.08; Total Cash: \$1,699,374.85. Cutwater January 2023 \$770,471.08; Cutwater March 2023 \$770,953.08; YTD Difference, \$482.00.

**7. Reports:**

- A. Director and Coordinator Reports: Director Marble reported that six companies showed up for the lower level renovation bid meeting. Only two of the six companies submitted bids. The city solicited quotes for the youth restroom renovation.

DSLRT librarians meet at our library and discussed book banning and the situation at Lapeer District Library.

Jerrod MacPherson, who is currently an IT assistant at Clarkston, will start with us full-time on April 17. Kari Strum has been selected to fill the full-time Support Services Assistant position. Now that she is full-time, she will be able to help in promoting the Oakland Talking Book Service (OTBS) in our community. Minni will be reducing her hours to part-time.

The layout of the youth renovation has been finalized. The last section of the adult area will be painted in April. DPW will be replacing some old track lighting in the building; since the city will be paying for track light replacement in the youth area, this cost will not fall under the youth renovation budget.

The library's elevator was out of services for about five days due to faulty sensors.

- B. Friends of the Library report: The next book sale will be held during the first full week of May. Raffle baskets are planned.

**8. Ongoing Business:**

- A. Building Project Update

Bids for the youth renovation were received from Library Design and Allied. Library Design's bid was the lowest. The city collected three bids for the youth restroom and recommends the lowest bidder as being one that they know and have used successfully before.

- B. Book Ban Talking Points

Director Marble presented some news items regarding book ban controversies.

**New Business:**

- A. Review Youth Bathroom Renovation Resolution and approve recommended bid  
Director Marble recommends that the board approve the bid of Northbound Contracting as recommended by the city.

Trustee Schie moves to accept the proposal to renovate the youth bathroom and the recommended bid of Northbound Contracting with a not-to-exceed price of \$13,000, and Trustee Ahern seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, and Trustee Schie.

NO: NONE

MOTION CARRIED: 5-0

- B. Review Lower Level Renovation Resolution and approve recommended bid  
Director Marble recommends that the board approve the bid of Library Design for the lower level renovation.

Trustee Ahern moves to accept the bid of Library Design for the lower level renovation with a not-to-exceed price of \$90,000, and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, and Trustee Schie.

NO: NONE

MOTION CARRIED: 5-0

- C. Approve updated policies  
411 Filming and Photography  
414 Displays and Exhibits (OMIT)

Trustee Reynolds moves to approve revision of policy 411 Filming and Photography as presented and Trustee Ahern seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, and Trustee Schie.

NO: NONE

MOTION CARRIED: 5-0

Trustee Schie moves to omit Policy 414 Displays and Exhibits with the understanding that it will be resubmitted by the library director in the near future, and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, and Trustee Schie.

NO: NONE

MOTION CARRIED: 5-0

### **9 Comments from the Board**

Trustee Schie noted that there is room for improvement in our procedure for bringing motions and calling to the public. Policy 600 and others needs to be updated to address these issues. He suggests that the policy committee revise the necessary policies and bring them to the board for approval in June.

Trustee Schie noted that he is now monitoring and managing the library board's email box.

Trustee Ahern thanks Selah for bringing birthday cake to celebrate Trustee Schie's birthday.

**10. Adjournment:** President Miller adjourns the meeting at 7:45 p.m.