

Policy 413

Study Room Use

Approved: 3/11/2019

Revised: 10/10/2022

The AHPL offers two study rooms for public use. The Austin room will accommodate up to two people and the Hemingway room will accommodate up to four people.

- Study rooms are to be used for informal not-for-profit, non-commercial purposes to do research or study. Users will abide by the AHPL Code of Conduct Policy.
- Study rooms are free to use and can be reserved from the time the library opens, to 15 minutes before closing time.
- Reservations can be made up to one week in advance for AHPL card holders, with a maximum reservation time of two hours.
- Guests of AHPL without an AHPL Library Card, including those with cards from neighboring libraries, may use the study room on a first-come, first-serve basis.
- A patron with a reservation who is more than 15 minutes late forfeits their reservation.
- Study rooms will not exceed the capacity limits.
- Reserved room time is not transferable to another person or group.
- If you must cancel a study room reservation, please contact the Information Services Department as soon as possible.
- The Library does not assume responsibility or liability for unattended items.
- Library staff will have access to the study rooms at all times.
- The study rooms must be left in the same condition as it was prior to use.

Please note that our study rooms are not sound proof. Therefore we request that you are mindful of those around you.