

Auburn Hills Public Library Board of Trustees Regular Meeting

APPROVED MINUTES

Monday, November 13, 2023, at 7 p.m.

Location: 3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

1. Call to Order: President Miller calls the meeting to order at 7 p.m.

2. Roll Call: Present: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

Also present: Director Marble, Trustees-elect Paul Borucki and Ian Matthews, and Stenographer Larsen

Guests: 5

3. Approval of Draft Agenda:

Director Marble noted that a revised agenda had been distributed with one addition under New Business: Resolution to Review and Amend Wages Temporary & Part Time

Trustee Ahern moves to approve the draft agenda as revised and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

4. Approval of Meeting Minutes:

Trustee Miller noted that the minutes of the October 9, 2023, regular meeting need to be corrected under 8. B. Director Search Committee update as follows:

B. Director Search Committee update

Trustee Ahern reported that the committee ~~meant~~ met and reviewed all submitted applications.

Trustee Fletcher moves to accept the October 9, 2023, regular meeting minutes as corrected and Trustee Ahern seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

Trustee Reynolds moves to accept the minutes of the October 9, 2023, budget meeting minutes, October 20, 2023, special meeting minutes, October 23, 2023, special meeting minutes and October 23, 2023, closed session minutes as presented and Trustee Fletcher seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

5. Call to the Public: No members of the public requested to be heard.

6. Financial Report: As of October 31, 2023, YTD Total Revenues: \$2,250,358.27; YTD Total Expenditures: \$1,981,816.58; YTD Total Net Revenue vs Expenditures \$268,541.69; Total Investment \$785,674.08; Total Cash: \$746,170.83. BYN Mellon Investment January 2023 \$770,471.08; Investment October 2023 \$785,674.08; YTD Difference, \$15,203.00; MI Class Edge \$500,000.00.

7. Reports:

- A. Director and Coordinator Reports: Director Marble reported that the youth room renovation is nearly complete, except for a few punch list items. The glass wall for the Tween room is expected this week.

The Friends approved the librarians' wish list for the coming year.

City finance opened the MI Class Edge account for the library. The performance of the investment will be reported monthly.

Candie Carnahan has posted a job opening for a youth assistant. We hope to have someone in place by Thanksgiving.

Michigan Library Association acknowledged and announced Director Marble's retirement in its current newsletter.

The parking lot stairs have been removed and re-landscaped.

- B. Friends of the Library report: The book sale will be held November 15-18. Saturday will feature a bag sale for \$5 per bag. There will be a one-day sale on Saturday, December 16 with some holiday items. The hours will be from 12-4 p.m., coinciding with a library program.

8. Old Business

- A. Motion to enter closed session to discuss selection of new library director and salary offer, pursuant to Michigan Open Meetings Act MCL 15.268 8(f).

Trustee Fletcher moves to enter closed session to discuss selection of the new library director and the salary offer, and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

The board entered closed session at 7:15 p.m.

The board resumed open session at 7:47 p.m.

- B. Library Director appointment and salary offer

President Miller asked board members to state their preference for library director in a roll call. Trustees Ahern, Fletcher, Reynolds, and Siepielski preferred candidate Teasdle and Trustees Miller and Schie preferred candidate Kwiatkowski.

Trustee Reynolds moves to offer the position to candidate Holly Teasdle with a minimum salary of \$82,000 and Trustee Schie seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

9. New Business:

A. Resolution to review and amend Wages Temporary & Part Time

Trustee Schie moves to amend line item 217-790-703.000 Wages Temporary & Part Time from \$361,200 to \$386.700, and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

B. Review and approve renewal of Auto-Owners and Chubb insurance

Trustee Ahern moves to approve renewal of Auto-Owners and Chubb insurance as presented at a total cost of \$7,677.00 and Trustee Reynolds seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

C. Review and approve 2024 board meeting dates

Trustee Fletcher moves to adopt the 2024 board meeting dates as presented and Trustee Ahern seconds.

VOTE: YES: Trustee Ahern, Trustee Fletcher, Trustee Miller, Trustee Reynolds, Trustee Schie, and Trustee Siepielski.

NO: NONE

MOTION CARRIED: 6-0

D. State Aid Report

Director Marble shared the state aid report with the board.

10. Comments from the Board

Trustee Ahern commended departing Trustees Siepielski and Fletcher for their years of service to the library board.

Trustee Schie asked how the board would conclude business with the other director candidates, and members agreed to email them.

Trustee Fletcher expressed her appreciation for the other board members.

11 Adjournment: President Miller adjourns the meeting at 8:00 p.m.